

Posters (height: ≤ 135 cm, width: ≤ 95 cm)

- The title of your poster should be at the top, in large letters to get the viewer's attention.
- Posters should then display the abstract number (will be assigned as soon as the detailed program is ready), authors, affiliations and contact details (contacts details optional).
- Your goal is to convey a clear message and support it with a compelling combination of images and short blocks of text.
- All text on introduction, aims, methods, results and conclusions need to be kept brief.
- Every element, including graphs and tables must be easily readable from a distance of 2 metres.
- Consider how best to use colours, photos, charts and pictures to enhance the information.
- Bring your poster already printed. There will be no printing services available on site.
- Material needed to attach the poster to the poster wall will be provided on site, as well as information on poster location.
- If necessary include "Conflict of interest statement"

Poster viewing

Each poster is exhibited either Tuesday or Wednesday. There is a time for poster viewing each day. We encourage presenting authors to be available at the poster at these times.

Oral presentations, practical issues

Plenary speakers

The presentation must be made in Powerpoint or Keynote or similar, alternatively as a pdf document. You can deliver the presentation to the technician in the main plenary hall as soon you arrive or the latest in the morning of your presentation day. If you want to send the presentation in advance you can send it to marianne@ccnorway.no at latest noon Friday 18 September. Please make sure to add your name in the presentation file name.

Speakers in parallel sessions

Speakers in the parallel sessions must deliver a Powerpoint or pdf presentation. If you want to use a Keynote presentation you must bring your own Mac with your own transmission to the projector. The presentation must be saved on the computer in the room where you will hold your presentation no later than the last break before your presentation. If you want to send the presentation in advance you can send it to marianne@ccnorway.no at latest noon Friday 18 September. Please make sure to add your name and abstract number in the presentation file name.

Speakers with 3 min poster presentations

Speakers with 3 min poster presentations must deliver a Powerpoint (preferably) or pdf presentation. You can deliver the presentation to the technician in the main plenary hall as soon you arrive or the latest at 08:50 on Tuesday 22nd. If you want to send the presentation in advance you can send it to marianne@ccnorway.no at latest noon 18 September. Please make sure to add your name and abstract number in the presentation file name.

There will be a staff member in all session rooms to assist with technical issues.

15 min oral presentation (including 3-5 min for questions and audience discussion):

Questions to ask yourself to give the most effective and powerful short presentation:

- What is my goal for this presentation?
- What is the most important message I want listeners to comprehend?
- If I wrote a one sentence description of my presentation, what would it say?
- If I were to write a list of the keywords for the presentation, what words would be on the list?
- What is the theme? And what are the three major points?
- What action do I want audience members to take upon hearing my presentation?

Please meet the session chairperson at your session area at least ten (10) minutes prior to the start of your scheduled session. So that they can announce you properly, give the chairperson a sheet of paper with your name, job title, organization and country.

- All presentations must be made in English.
- Please ensure there is no material within your presentation which would be seen as marketing a commercial product or Program.
- Include a conflict-of-interest slide

3 min oral presentation (including 1 min for questions):

- Use a maximum of 3 PowerPoint or PDF slides, the first showing title, abstract number and author information.
- Your presentation should be made in English.
- Please ensure there is no material within your presentation which could be seen as marketing a commercial product or Program.
- Please be ready to enter the podium when it is your turn. You will be informed about the order of the presentations in due time.